

Guidelines in response to the COVID-19 Pandemic:

What we are actively doing:

- Increasing air circulation within our shop and office
 - Increasing the amount of hand sanitizer and antibacterial wipes
 - Increasing handwashing stations
 - Encouraging all members to educate themselves about COVID-19 and how it spreads
 - Encouraging all members to get tested, follow [CDC guidelines](#) and [University of Kentucky guidelines](#) prior to returning to campus and once they arrive
 - Heavily disinfecting the entire shop and all tools prior to member's return to campus
 - Encourage all students to actively check their temperature with the kit of supplies given to each student from the University
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Our Shop Requirements:

- Per CDC guidelines and University guidelines masks will be required at all times within the shop and at all team events.
- As per the CDC physical distancing guidelines all members will be required to maintain a 6 foot distance at all times within the shop and at all team events.
- Any member who will be utilizing a common area, team tool, or team computer will be required to sanitize the area and items they used after they are done.
- While within the shop and among the team members are expected to constantly wash their hands and use hand sanitizer.
- As per University Guidelines all members of the team must initially be tested for COVID-19 72 hours prior to coming into the shop or attending team events.
- To better maintain a healthy work space for all members the shop will be limited to a 15 person capacity at all times. Members will be discouraged from spending unnecessary time in the shop doing non- Formula Kentucky related work or activities.

- Sick members, or members who have had contact with a sick person should follow [CDC Recommended Guidance](#) and remain home.

Our Meeting Requirements:

- To better accommodate all members of the team, each meeting will offer an additional online option for members who cannot attend.
- Per CDC guidelines and University guidelines masks will be required at all times.
- While at meetings all members must follow CDC physical distancing guidelines and maintain a 6 foot distance at all times.
- Following each meeting selected members will be expected to wipe down all used surfaces.

Work Days and Test Days:

- To better accommodate all members of the team, each work day will offer an additional online option for members who cannot attend.
- Per CDC guidelines and University guidelines masks will be required at all times.
- While at meetings all members must follow CDC physical distancing guidelines and maintain a 6 foot distance at all times.

A note to all:

As a team we plan to tackle this virus head on and approach this semester with the utmost caution. Our goal is to preserve the health and wellbeing of all members and staff while being productive in our club efforts. We will take the necessary precautions to maintain a healthy work environment. In collaboration with the *University of Kentucky* we will have all the required resources and tools to adjust our team as needed.

Formula Kentucky